



**TOWN OF NORTH HAVEN**  
MEMORIAL TOWN HALL / 18 CHURCH STREET  
NORTH HAVEN, CONNECTICUT 06473



REPLY TO: Community Services & Recreation

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**DRAFT MINUTES/UNAPPROVED**

To: Community Services Commission Members  
From: Eileen P. Pettit, Acting Director  
Re: Commission Meeting of May 1, 2007  
Date: May 2, 2007

Meeting called to order by Vice-Chairman, Laurie Jean Hannon at 5:30 P.M.

I. Attendance

Present: William J. Carey, Laurie Jean Hannon, Frank Kruglik, Scott Leamon, Judith Mackay, Antoinette Giordano-McKeon. Also in attendance, town resident, Thomas Brown.

Absent: Janet Greenlaw, Michael Pepe, Sarah Ahmad Aziz.

Staff: Mary Ann Santora, Secretary to the Acting Director

II. Acceptance of Minutes

Laurie Jean Hannon stated that the last meeting was held in September. Due to a lack of quorum, no further meetings were held. Therefore, there were no minutes to approve.

III. Public Participation

Thomas Brown asked if it was in the town charter that this commission reviews the budget each year. Laurie Jean Hannon stated she did not believe that is the case. To her recollection, the commission has never reviewed the budget.

We are in the process of hiring the students for our summer employment program. College and high school students are hired to man these sites. North Haven teachers are site supervisors who oversee staff at each location. You must be 15 years old to work at summer camp and you must be a North Haven resident. We only hire 1 person per family as there are not a lot of positions available. Laurie Jean Hannon asked if we could run the program longer than 5 weeks. Eileen explained that maintenance is done once a year, the floors are stripped, the carpet is cleaned, etc. This is the only time all year that the recreation building can be thoroughly cleaned. Programs run daily from 8:00 am until 9:30 p.m. This is the only time we can close to do maintenance. The schools also need to prepare their buildings for the upcoming school year.

Our summer brochures are available.

Scott Leamon asked how things are going. Eileen stated we are not missing a beat, every program is continuing and all staff is working their hardest to ensure everything goes well.

Laurie Jean Hannon said she was excited to receive the notice for this meeting. The commission is here to support Eileen and the town.

#### IV. Old Business

Scott Leamon stated although there was no quorum at one of the previous meetings, Michael Pepe mentioned the possibility of piggy backing onto the DARE program with a computer internet awareness program. Eileen said she would contact Chief DiCarlo and see if we can work in conjunction with the DARE program to bring this to the elementary schools.

#### VII. New Business

William Carey suggested that the commission members read the warrants on the web site so that the commission could be informed. At the next meeting we could discuss some issues regarding what has happened. Eileen stated that she has met with Mr. Kopetz and the policies and procedures that were not adhered to are being adhered to now. Laurie Jean asked about morale. Eileen stated morale is definitely better. The employees are focused and dedicated to this town. They have all pulled together and take pride in their jobs.

Laurie Jean asked what the plan is for the future. Eileen stated that right now decisions are being made and the department is not skipping a beat and moving forward.

Laurie Jean asked if we could have a special meeting in June to review where things are in regards to the Town. Maybe we could review policies and procedures and be sure they are implemented and working correctly.

#### IV. Director's Report

A letter was received for Mark Kornacki, former chairman of the commission, pertaining to a National Day of Prayer which will be held on the Town green May 3, 2007. The letter was read to the commission by vice chairman Laurie Jean Hannon.

Project Graduation is scheduled for Thursday, June 21, 2007 at Sunrise Resort in Moodus, CT. The PTSA is working closely with Community Services. This year, along with the D.J. and hypnotist, an added feature will be Big Daddy Racing, which is a remote control car and video games. There will be raffle prizes, a buffet dinner, pizza and ice cream at midnight, snacks available throughout the evening, and upon return, a breakfast at the high school from 3am-5am. Everything is moving forward in regards to this event. Judy Mackay volunteered to search. Ms. Leddy will be notified and will contact her.

As for the counseling services, Laurie DePaola has taken over as manager for the clinical piece of the agency. The agency was inspected by Harbor Health this past Friday and all went well. Harbor Health is located in Branford and they receive money from the Department of Mental Health and Addiction Services and disperse it among the area towns. The Department reports back to Harbor Health regarding these clients. We are in the process of making changes to the licensure of the agency with myself as the Executive Director (their title) and Laurie DePaola as the clinical director.

Laurie Jean Hannon also requested that information on all divisions be presented to the commission.

#### Recreation -

This is a very busy time for the recreation department. Beginning on the last Tuesday in June through the first Tuesday in August, the Summer Concert Series, Music Under the Stars is held on the green. The planning for this event begins in November. The groups are all locked in and were waiting for all the corporate sponsors to come through. Last year we got close to 1000 people each night. It is a great family event.

We are also preparing for the summer programs. Our summer playgrounds are open to North Haven residents. They are held at Montowese, Green Acres and Ridge Road elementary schools. This program runs for 5 weeks, Monday through Friday from 9:00 a.m. – 3:00 p.m. This is more of a drop off program and we hire staff to supervise the students. There is a 40.00 fee for this program.

The recreation division has a summer day camp program. This is more of a structured program. It is also held for 5 weeks from 8:30a.m.-4:30p.m. Monday through Friday. There is also a Little Recr's program from 8:30a.m.- 1:30p.m. for 3-5 year olds with a cap of 20 children per week.

The Commission does not want to wait until September to have another meeting. Mr. Carey stated maybe the commissioners can work on some sort of press release. The commission requested a new organizational chart be mailed with the next meeting notice. Scott Leamon requested that at the next meeting a new chairman be appointed. Eileen will contact Mr. Kopetz regarding this issue.

#### VIII. Adjournment

The meeting adjourned at 6:12 P.M. The next meeting is scheduled for June 5, 2007 at 5:30 P.M.

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