

BOARD OF FINANCE

August 9, 2006

Minutes of the Regular Meeting of the Board of Finance held at 7:00 P.M., on Wednesday, August 9, 2006.

Members Present: Acting Chairman Peterson, First Selectman Kopetz, Mr. Gillen, Mr. Feinberg, Mr. Hallahan and Mr. Freda

Members Absent: Mr. Doheny

Also Present: Director of Finance V.E. Palmeri

The meeting was called to order at 7:00 P.M. by Acting Chairman Peterson.

The following materials were either mailed to the members prior to this meeting or distributed at this time.

1. Letter July 21, 2006 - Unaudited Final Reports FY 2005-2006
2. June 30, 2006 - Report of Budget - Final
 - Overexpenditure Report - Final
 - Special Funds Report - Final
 - Report of Revenue - Final
 - Bd/Ed Accounting – First Run
 - Tax Collection Reports (2)
 - Preliminary Financial Statements (1)
3. Agenda - August 2, 2006
4. Minutes of Regular Meeting held on May 17, 2006
5. July 31, 2006 - Report of Budget/Overexpenditures/Special Funds
 - Report of Revenue
 - Board of Education Accounting
6. Draft Resolutions (4) dated August 9, 2006, EOFY 2005-2006 Budget Transfers
7. IOM dated July 28, 2006, EOFY 05-06 Reports (Remainder)
8. IOM dated August 4, 2006, Transmittal

MINUTES

After a brief discussion of the Minutes of the Regular Meeting held on May 17, 2006, Mr. Hallahan moved their acceptance, seconded by Mr. Peterson.

VOTE:	Petersen - Yes	Gillen - Yes	Kopetz - Yes
	Freda - Yes	Feinberg - Yes	Hallahan - Yes

OLD BUSINESS

END OF FY 2005-2006 BUDGET TRANSFERS AND RESOLUTIONS

Mr. Kopetz moved the first resolution, as follows:

RESOLVED: That the Board of Finance approves adjustments in the appropriations of certain line items in the fiscal year 2005-2006 Budget, transferring amounts under \$20,000. to accounts as follows:

Budget Transfers \$1,219,195.40

Seconded by, Mr. Gillen.

VOTE: Petersen - Yes Gillen - Yes Kopetz - Yes
 Freda - Yes Feinberg - Yes Hallahan - Yes

Mr. Peterson then moved the following:

RESOLVED: That the Board of Finance approves the following expenditures from the Contingent Fund of the fiscal year 2005-2006 Budget to accounts, as needed, as follows:

\$800,000.00

Seconded by, Mr. Gillen.

VOTE: Petersen - Yes Gillen - Yes Kopetz - Yes
 Freda - Yes Feinberg - Yes Hallahan - Yes

Mr. Freda then moved the following:

RESOLVED: That the Board of Finance recommends the following adjustments in appropriations of certain line items in the 2005-2006 Budget transferring amounts over \$20,000. as follows:

Budget Transfers \$255,324.17

And, that the Board of Selectmen be requested to call a Special Town Meeting (or include same on the agenda of the Annual Town Meeting) to act on this recommendation.

Seconded by, Mr. Gillen.

VOTE: Petersen - Yes Gillen - Yes Kopetz - Yes
 Freda - Yes Feinberg - Yes Hallahan - Yes

Mr. Peterson then moved the following:

RESOLVED: That the Board of Finance recommends the following adjustments in appropriations of certain line items in the 2005-2006 Budget adopting additional appropriations to balance actual expenses made as follows:

Tax Collector-Tax Adjustments	\$ 12,798.64
Police-Overtime	125,619.44
Disposal of Recycled Materials	24,546.49
Transportation (Hauling) of MSW	16,260.00
Streets/Roads-OT	72,037.63
Streets/Roads-Equipment Rental	81,818.50
Streets/Roads-Materials and supplies	44,702.18
Streets/Roads-Winter Maint. Supplies/Equip.	39,990.00
Recreation Personnel – Part Time	26,894.88
 Total Special Appropriations	 <u>\$444,667.76</u>

And, that the Board of Selectmen be requested to call a Special Town Meeting (or include same on the agenda of the Annual Town Meeting) to act on this recommendation.

Seconded by, Mr. Kopetz.

VOTE:	Petersen - Yes	Gillen - Yes	Kopetz - Yes
	Freda - Yes	Feinberg - Yes	Hallahan - Yes

NEW BUSINESS

REPORT OF BUDGET/OVEREXPENDITURES/SPECIAL FUNDS, REVENUE AND BOARD OF EDUCATION ACCOUNTING JULY 31, 2006

Mr. Palmeri referred to these reports stating that tax collections at the end of July were 43.4%. He also reported that an additional \$4.5 million was collected the first 3 days of August. Mr. Palmeri reviewed the overexpenditure report in detail. Further discussion followed. These reports were accepted as presented.

REORGANIZATION OF DEPARTMENT OF PUBLIC WORKS

Mr. Peterson moved the following:

RESOLVED: That a sum not to exceed \$6,000 be and it is hereby appropriated for the purpose of paying a stipend to the Building Official for assuming the additional duties of Assistant Director of Public Works, said stipend to be paid in equal amounts for the balance of the FY

beginning with the payroll of August 11, 2006; and, that the cost of this appropriation be deferred by an equal sum to be charged to Building Office fees.

Seconded by, Mr. Kopetz.

Mr. Kopetz stated that the Department of Public Works is the largest and most comprehensive department in the Town. There are many offices, divisions and projects that are being managed in addition to their assistance to the many Land Use boards and commissions. He said that many daily duties of the department could be handled thru an Assistant Director which would allow the Director to work on major projects and budget issues. He highly recommended that the Building Official assume these duties because of his extensive experience and skills. He would also maintain his duties as the Building Official. He explained that this may be temporary and he will receive a stipend for these additional duties. If the reorganization works, then the Board of Finance will have to address the situation on a permanent basis during budget making.

Mr. Hallahan asked if the Building Official was an engineer and if he had experience working with the Inland Wetlands Commission. Mr. Kopetz said that he is not an engineer but was the Zoning Enforcement Officer for the Town of North Branford before coming to North Haven. He is very familiar with the building process.

Mr. Feinberg stated that he feels he needs more information to base his decision on. He would like to see a job description, resume, how the stipend was determined and a narrative of the reorganization before making his decision.

Mr. Peterson agreed but felt that the First Selectman went over in detail his reasons for this reorganization and that the Board of Finance manages the finances and not personnel matters. It is the sole prerogative of the Selectman and Department Heads to make those kinds of the decisions. The Board of Finance looks at the financial impact.

Mr. Feinberg made a motion that the resolution be tabled.

Seconded by, Mr. Hallahan.

VOTE:	Petersen - No	Gillen - No	Kopetz - No
	Freda - No	Feinberg - Yes	Hallahan - Yes

Motion defeated.

VOTE:	Petersen - Yes	Gillen - Yes	Kopetz - Yes
	Freda - Yes	Feinberg - No	Hallahan - No

Mr. Peterson stated that at the next meeting of the Board of Finance he would like to discuss a Capital and Non-recurring Fund and asked that it be added to next month's agenda.

Mr. Palmeri said he would take care of it.

There being no further business to come before the Board, Mr. Feinberg moved to adjourn the meeting at 7:50 PM, seconded by Mr. Peterson.

VOTE: Petersen - Yes
 Freda - Yes

Gillen - Yes
Feinberg - Yes

Kopetz - Yes
Hallahan - Yes

Richard Gillen, Secretary